



Sinan Mustafa

Date of birth | **Nationality:** Romanian | **Phone number:**
Email address: Address, 905750, Navodari |

Constanta, Romania (Home)

● WORK EXPERIENCE

05/2015 - CURRENT Navodari Constanta, Romania
BOARD MEMBER MIDIA GREEN ENERGY SA

1. **Leadership** to the board, ensuring that its members work effectively together and fulfill their responsibilities.
2. **Meeting Facilitation:** Conducting and presiding over board meetings, setting the agenda, and facilitating discussions to ensure productive decision-making.
3. **Representation:** Serving as a representative of the organization, interacting with stakeholders, and sometimes acting as a spokesperson for the board.
4. **Strategic Planning:** Collaborating with other board members and organizational leaders to develop and implement strategic plans and goals.
5. **Communication:** Ensuring effective communication within the board and between the board and the organization's management.
6. **Conflict Resolution:** Addressing conflicts or disagreements among board members and facilitating resolutions.
7. **Oversight:** Overseeing the organization's management and ensuring that it operates in alignment with the board's directives and the organization's mission.

10/2013 - CURRENT
SPECIAL ADMINISTRATOR ELECTROCENTRALE GALATI SA

Managing the company's affairs during the reorganization process. The main responsibility was to facilitate the financial restructuring of the company to overcome financial difficulties and enable business continuity.

08/2018 - 12/2020 Brasov
CHIEF EXECUTIVE OFFICER SOCIETATEA DE DISTRIBUTIE A ENERGIEI ELECTRICE TRANSILVANIA SUD SA BRANCH OF ELECTRICA SA

1. **Setting Strategy and Vision:**
 - Developing and articulating the company's strategic direction and long-term vision.
 - Setting goals and objectives to align with the organization's mission.
2. **Decision-Making:**
 - Making key decisions that impact the company's direction, performance, and overall success.
 - Balancing short-term and long-term goals.
3. **Leadership and Team Building:**
 - Building and leading an effective executive team.
 - Fostering a positive and productive organizational culture.
 - Inspiring and motivating employees at all levels.
4. **Communication:**
 - Communicating the company's vision, goals, and strategy to internal and external stakeholders.
 - Representing the company in public and maintaining effective relationships with investors, customers, and other stakeholders.
5. **Financial Oversight:**
 - Ensuring the financial health of the organization.
 - Approving budgets and monitoring financial performance.
 - Making decisions to optimize financial results.
6. **Risk Management:**
 - Identifying and managing risks that could impact the company.
 - Developing strategies to mitigate potential challenges.

7. Innovation and Change Management:

- Encouraging innovation and adaptation to market changes.
- Leading the organization through periods of change and transformation.

8. Corporate Governance:

- Ensuring compliance with legal and regulatory requirements.
- Upholding ethical standards and promoting good corporate governance.

9. Customer and Stakeholder Relations:

- Building and maintaining positive relationships with customers, clients, suppliers, and other stakeholders.
- Ensuring customer satisfaction and loyalty.

10. Performance Monitoring:

- Monitoring key performance indicators (KPIs) to evaluate the company's performance.
- Making adjustments to strategies based on performance outcomes.

11. Succession Planning:

- Planning for executive succession and developing leadership talent within the organization.

Responsible for the overall success and performance of the company, involving a combination of strategic thinking, decision-making, leadership, and effective communication.

01/2021 - 01/2023 Cluj Napoca, Romania

DEPUTY GENERAL MANAGER DISTRIBUTIE ENERGIE ELECTRICA ROMANIA SA BRANCH OF ELECTRICA SA

Supporting and assisting the General Manager (GM) or Chief Executive Officer (CEO) in the overall management and administration of the organization.

1. Strategic Planning:

- Collaborating with the GM in the development and execution of the company's strategic plans and objectives.
- Providing input and insights into key strategic decisions.

2. Operations Management:

- Overseeing day-to-day operations and ensuring the efficient functioning of various departments.
- Implementing policies and procedures to enhance operational efficiency.

3. Team Leadership:

- Providing leadership and guidance to department heads and other managers.
- Facilitating effective communication and collaboration across different departments.

4. Decision-Making:

- Assisting the GM in making critical decisions for the company.
- Taking on decision-making responsibilities in the absence of the GM.

5. Financial Management:

- Collaborating on budget development and financial planning.
- Monitoring financial performance and making recommendations for improvement.

6. Project Management:

- Overseeing key projects and initiatives within the company.
- Ensuring projects align with organizational goals and timelines.

7. Communication:

- Representing the company in various forums and meetings.
- Communicating with internal and external stakeholders, including clients, partners, and employees.

8. Risk Management:

- Identifying and managing potential risks to the company's operations.
- Developing strategies to mitigate risks.

9. Performance Monitoring:

- Monitoring key performance indicators (KPIs) and providing regular updates to the GM.
- Implementing performance improvement initiatives.

10. Human Resources:

- Working with the HR department on talent acquisition, employee development, and performance management.
- Assisting in resolving employee issues and fostering a positive work environment.

11. Customer and Stakeholder Relations:

- Building and maintaining positive relationships with customers, clients, and other stakeholders.
- Addressing concerns and ensuring customer satisfaction.

12. Succession Planning:

- Collaborating with the GM on leadership development and succession planning.

06/2001 - 04/2012 Constanta, Romania

CHIEF FINANCIAL OFFICER-CFO CARDINAL MOTORS SRL

Strategic decision-making, financial planning, and ensuring the financial health and stability of the organization

04/2012 - 07/2012 Constanta, Romania

GENERAL MANAGER CARDINAL MOTORS SRL

Overseeing the day-to-day operations of a company and ensuring that it achieves its overall goals and objectives

05/1999 - 04/2000 Constanta, Romania

RELATIONSHIP BANKING MANAGER BANCA INTERNATIONALA A RELIGIILOR SA

Responsible for managing and developing relationships with clients, especially high-value or business clients;

Ensuring customer satisfaction, retention, and the growth of the bank's business.

05/2000 - 05/2001 Bucuresti, Romania

CHIEF FINANCIAL OFFICER-CFO LUMINA INSTITUTII DE INVATAMANAT SA

Strategic decision-making, financial planning, and ensuring the financial health and stability of the organization

01/2013 - 03/2019 Bucuresti, Romania

SPECIAL ADMINISTRATOR ELECTRICA SA

Managing the affairs of **Servicii Energetice Munteina SA, Servicii Energetice Dobrogea SA, and Servicii Energetice Oltenia SA**, all subsidiaries of Electrica SA, during the reorganization process. The main responsibility was to facilitate the financial restructuring of the company to overcome financial difficulties and enable business continuity.

● **EDUCATION AND TRAINING**

1995 - 1999 Bucuresti, Romania

BACHELOR Academia de Studii Economice Bucuresti, Facultatea de Finante, Asigurari, Banci si Burse de Valori

Website www.ase.ro

2020 - 2022 Bucuresti, Romania

MASTER OF BUSINESS ADMINISTRATION -MBA WU Executive Academy

Website executiveacademy.at

10/2022 - 10/2022 New York, United States

CORPORATE GOVERNANCE PROGRAM Columbia Business School

Website <https://business.columbia.edu/>

12/2021 - 12/2021

PROFESSIONAL CERTIFICATE IN CLEAN POWER Imperial College London- ImperialX

Website edx.org

12/2021 - 12/2021

PROFESSIONAL CERTIFICATE IN CORPORATE FINANCE Columbia University-ColumbiaX

Website edx.org

Website edx.org**LANGUAGE SKILLS**Mother tongue(s): **ROMANIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH C1		C1	C1	C1	C1
TURKISH C1		C1	C1	C1	C1
FRENCH A2		B2	B2	B2	B2

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user***DIGITAL SKILLS**

Microsoft Office | Video Conferencing (Zoom, Teams, Skype, Webex) - Advanced | Social Media including Facebook, WhatsApp and Twitter | Google (Google Drive, Google Docs, Google Slides, Google Sheets, Google Meets, Google Trends) | Organizational and planning skills